

WELLS FARGO BANK SERVICING GUIDELINES

Wells Fargo Total Locations and Revenue

- **We are currently servicing 526 locations.**
 - Total of Monthly Charges: \$13,833.
- **From April 1, we will service 1,805 locations**
 - Total Net Monthly Increase: \$57,342
 - Total Monthly: \$71,175
and
 - Total Annually:
\$854,452.00

WELLS FARGO

Total Locations and Revenue by Region

FL Commercial Region
788-489 offices --
\$17,959.00 Monthly --
\$215,508 Annually

TX Commercial Region
867 - 680 offices --
\$25,755.00 Monthly --
\$309,060.00 Annually

Northwest FL Region
860 - 33 offices --
\$1,178.00 Monthly --
\$14,136.00 Annually

North Carolina Region
865- 431 offices --
\$19,981.00 Monthly --
\$239,772.00 Annually

South Carolina Region
859 - 140 offices --
\$5,150.00 Monthly --
\$61,800.00 Annually

Tennessee
Division/West Georgia
Region -17 offices -
\$597.00 Monthly -
\$7,164.00 Annually

ACCOUNT OVERVIEW

We will be servicing two type of facilities

- ❖ Retail and Specialty Business (BE) Locations
 - Individual or stand alone building
- ❖ Admin Locations (Campus)
 - Muti-buildings in a location
- ❖ Inspection and services will be performed during the facility visits (scheduled service) unless advised differently by Well Fargo designated representative (Manager on Duty).

PEST MANAGEMENT STRATEGIES

Common to Both Type of Facilities

1. Wells Fargo's pest prevention program is an inspection-based LEED/Green Pro-compliant service.
2. During regular scheduled service or callbacks, identify and document housekeeping, sanitation, structural, and maintenance deficiencies observed.
3. To treat pest activity, use Non-Chemical strategies, such as exclusion, physical removal, trapping, and rodent non-toxic monitoring bait in self-contained bait stations.
4. If the Non-Chemical strategy is ineffective, use the Least Toxic Pesticides, which are Tier 3 products.
5. If the Non-Chemical strategy and Tier 3 products are proven ineffective, pesticides other than the Least Toxic Pesticides, such as Tier 2 and 1 products, should be used. However, to apply Tier 2 and 1 products, first obtain written approval from the Well Fargo designated representative and provide at least a 3-day (72-hour) notification to building occupants.
6. Tier 2 and 1 products can be used for emergency applications to manage an infestation after approval from a Wells Fargo designated representative. Pesticide notification must be provided to all concerned parties no more than 24 hours following the emergency application.

PEST MANAGEMENT STRATEGIES

Specific to Admin (Campus) Facilities

For Admin Facilities (Campus):

1. Provide the logbook for each campus to the Wells Fargo designated representative.
2. Obtain signature prior to use from the Wells Fargo Designated Representative on the Pesticide Product Application Log if the need arises to notify tenants for Non-Least Toxic Chemical Products application.

SERVICING GUIDELINE

Common to Both Type of Facilities

1. Check with Wells Fargo Designated Representative (MOD)
2. MOD will provide access to locked and non-customer areas to inspect.
3. Ensure Wells Fargo Designated Representative signs the Pesticide Product Application Log prior to the use of Tier 2 and 1 products.

SERVICING GUIDELINE

Common to Both Type of Facilities

4. Inspection should include the following areas but not limited to:
 - a. Interior Customer Service Areas – offices, storage areas/rooms, closets, baseboards, plumbing and heating pipes, restrooms, etc.
 - b. Common Areas (Entrances/Windows) Perimeter Exterior: Will include overhangs, attached ATMs and drive-thrus.
 - c. Food Consumption Areas/Break Rooms.
 - d. If planters and live plants are observed in the building, contact Wells Fargo's FM or PM for further instruction.
 - e. Elevator Shaft
5. Use IDT monitoring traps to evaluate indoor pest populations and as a guide pest management strategy. The monitoring boards should not be placed in any areas visible to public and do not use TC 72 or larger glue board at Wells Fargo Facilities.

SERVICING GUIDELINE

Common to Both Type of Facilities

6. Treatment

STEP 1: First use non-chemical strategies such as exclusion, physical removal, trapping, and rodent non-toxic monitoring bait in self-contained bait stations.

STEP 2: Use Tier 3 products if non-chemical strategies are ineffective.

STEP 3: Use Tier 1 and Tier 2 materials with MOD approval and 72-hour notification if steps 1 and 2 are ineffective. Under no circumstances will vendor perform emergency pest control services without formal written approval from a Wells Fargo representative.

Others: When determined that emergency application of Non-Least Toxic chemical products must be made due to an infestation or an otherwise rapidly growing pest population, the Wells Fargo representative will, as needed, authorize an emergency application provided that there is universal notification to all of the above parties no more than 24 hours following the pesticide application.

SERVICING GUIDELINE

Common to Both Type of Facilities

7. Rodent Control

- a. Glue traps and monitoring boards that could potentially entrap a rodent are strictly forbidden.
- b. If snap traps or trapper tunnels must be used, vendor must check them every other day. These visits must be documented on the Pesticide Product Application Log.

8. Return to the interior and record all pesticide applications on the Pesticide Product Application Log.

9. Service Reporting

- a. Document all the structural deficiencies (opening larger than 2 inches), housekeeping and sanitation deficiencies that has led or potentially could lead to pest problems.
- b. Complete the service report including pesticide applied, review with the site manager, and obtain their signature.

Specific Servicing Guideline

Retail and Specialty Business (BE) Locations

ENSURE THAT WELLS FARGO'S DESIGNATED REPRESENTATIVE HAS APPROVED THE APPLICATIONS OF TIER 2 AND 1 PRODUCTS, INCLUDING SIGNING THE PESTICIDE PRODUCT APPLICATION LOG AND MAINTAINING/FILING IT.

DOCUMENT ALL APPLICATIONS ON THE PESTICIDE PRODUCT APPLICATION LOG.

Specific Servicing Guideline Admin Locations (Campus)

- Provide the logbook for each campus to the Wells Fargo designated representative and obtain signature prior to use from the Wells Fargo Designated Representative on the Pesticide Product Application Log if the need arises to notify tenants for Non-Least Toxic Chemical Products application.
- Review the Logbook for accuracy including Equipment Map, Service Reports, Pesticide Product Application Log, Approved Product Materials List (LEED) and Infotrac information.

Additional Inspection Areas

- Stove, coolers, freezers, ovens, dishwashers, and all other equipment's in the Food preparation areas (Cafeterias) of each facility.

Approved Pesticide List for Wells Fargo Non-Chemical Option

EXEMPT								
PRODUCT NAME	ACTIVE INGREDIENT	% AI	EPA REG #	TARGET PEST	USES	TREATMENT METHOD	INTERIOR EXTERIOR	On WF Tier 3 List
Insect Monitors	n/a	n/a	n/a	Multiple	Detect Pest Species & Infestation levels	Areas conducive	Interior	
Invade Bio Cleaner	n/a	n/a	n/a	Biocleaner	Eliminates organic debris and odors	Organic buildup area	Interior Exterior	
Detex Soft Baait with Lumitrack	n/a	n/a	Exempt	Rodents	Detect Rodent Activity & Infestation levels	Rodent Bait Station	Exterior	Yes
Insect Specific Pheromone Lures	n/a	n/a	n/a	Various Stored Product Pests	Detect SPP & Infestation levels	Areas conducive	Interior	
Cobweb Duster	n/a	n/a	n/a	Spiders & Associated Pests	Remove webs, spiders and other associated pests	Sweep webs	Interior Exterior	

Approved Pesticide List for Wells Fargo

Tier 3

Tier 3								
PRODUCT NAME	ACTIVE INGREDIENT	% AI	EPA REG #	TARGET PEST	USES	TREATMENT METHOD	INTERIOR EXTERIOR	On WF Tier 3 List
Advion Roach Gel	Indoxacarb	0.6	100-1484	Cockroaches	Eliminate Cockroaches	Spot or C & C	Interior	
Alpine Roach Gel	Dinotefuran	0.5	499-507	Cockroaches	Eliminate Cockroaches	Spot or C & C	Interior Exterior	
Boractin	Orthoboric Acid	99	73079-4	Multiple	Eliminate Pests	Void or C & C	Interior	
ER-3 by EcoRaider	1. Sodium lauryl sulfate 2. Lemongrass Oil 3. Cedarwood Oil 4. Geraniol	1. 4 2. 1 3. 2 4. 2	Exempt	Mosquitoes, Ants, Fleas, Lice, Mites, Ticks and other insect pests	Eliminate Pests	Use Compressed air sprayer, backpack sprayer, ULV fogger	Interior Exterior	
Cimexa	Silicon Dioxide as Amorphous Silica	92.1	73079-12	Multiple Pests	Eliminate Pests	C & C and other inaccessible areas	Interior	
EcoVia EC	1. Thyme Oil 2-Phenethyl Propionate 3) Rosemary Oil	1) 20 2) 14 3) 8	Exempt	General Pest including Mosquitoes	Eliminate Pests	Broadcast, Surface Spray, C&C, and Spot Treat	Interior Exterior	Yes
EcoVia 3-1 EC	1. Thyme oil 2. Geraniol 3. Cinnamon oil 4. 2-Peppermint oil	1) 12.0 2) 6.0 3) 2.0 4) 2.0	Exempt	Ants, large and small flies, crickets, and other general pests	Eliminate Pests	Band, Space Spray/Fogging and Foliage application	Interior Exterior	Yes

Approved Pesticide List for Wells Fargo Tier 2

Need Approval from Well Fargo Representative prior to use and signature captured on the Pesticide Production Application Log

Tier 2							
PRODUCT NAME	ACTIVE INGREDIENT	% AI	EPA REG #	TARGET PEST	USES	TREATMENT METHOD	INTERIOR EXTERIOR
Selontra	Vitamin D3 Cholcalciferol	0.075	7969-382	Rodents	Kills Norway Rats, Roof Rats and House Mice	Rodent Bait Station	Exterior
Advance Carpenter Ant Bait	Abamectin B1	0.011	499-370	Carpenter & Other Types of Ants	Eliminate Ants	Broadcast, spot, C & C, Bait station	Exterior
Advion FA Bait	Indoxacarb	0.045	100-1481	Fire & Other Types of Ants	Eliminate Ants	Broadcast or Mound Treatment	Exterior
Advion IG	Indoxacarb	0.22	100-1483	Multiple	Eliminate Insects	Band, Spot, C&C, Scatter and Insect Bait Station	Interior Exterior
Advion WDG	Indoxacarb	20	100-1501	Multiple	Eliminate Insects	Interior - Spot or C & C Exterior - Spot, C & C, General Surface or Perimeter Band	Interior Exterior

Approved Pesticide List for Wells Fargo Tier 1

Need Approval from Well Fargo Representative prior to use and signature captured on the Pesticide Production Application Log

Tier 1							
PRODUCT NAME	ACTIVE INGREDIENT	% AI	EPA REG #	TARGET PEST	USES	TREATMENT METHOD	INTERIOR EXTERIOR
Contrac All Weather Blox	Bromadiolone	0.005	12455-79	Rodents	Rodenticide	Rodent Bait Stations	
Fastrac All Weather Blox	Bromethalin	0.01	12455-95	Rodents	Rodenticide	Rodent Bait Stations	
Delta Dust	Deltamethrin	0.05	432-772	Multiple	Eliminate Insects	General surface, C & C and spot	Interior Exterior
Deltagard G	Deltamethrin	0.1	432-836	Multiple	Eliminate Insects	Broadcast and spot treatment	Exterior
Demand CS	Lambda-cyhalothrin	9.7	100-1066	Multiple	Eliminate Insects	General Surface, Spot, and C&C	Interior Exterior
Demand G	Lambda-cyhalothrin	0.045	100-1240	Multiple	Eliminate Insects	Broadcast, band and spot treatment	Exterior
Fendona CS	Alpha-Cypermethrin	3	499-570	Multiple	Eliminate Insects	General Surface, void, Spot, and C&C	Interior Exterior
Generation Blue Max	Difethialone	0.0025	7173-288	Rodents	Kills Norway and Roof rats and house mice	Rodent Bait Stations	Exterior