

10th Payroll Only!

- The Other Earnings Tab purpose is to add up and verify Technicians additional earnings from Hourly Work, Professional License Fees, Surveys and Graphs. This is an addition to the Timesheet previously printed.

SHEET RULES: ENTER DATA FOR ALL BLUE COLUMNS

Enter Guaranteed technician's hourly work for the month in the **Tech Hours** column and **Tech OT Hours** Column, if applicable. If hours are reported for technician as other earnings, supporting timesheet is to be sent in with form with signatures for approval. Be sure the hours are allocated according to category breakdown.

Enter number of surveys completed for the month.

Enter number of graphs completed for the month.

PRINT THIS FORM ONCE COMPLETED FOR GENERAL MANAGER APPROVAL

Greenup-21

General Manager Approval: _____

Timesheet to support all hourly work performed, with proper category breakdown

TEAM MEMBER	EMPLOYEE NUMBER	PAY SCALE	POSITION	PROFESSIONAL LICENSE FEES	TECH HOURS	HOURLY RATE	TECH OT HOURS	HOURLY OT RATE	HOURLY EARN	# OF SURVEYS	\$ SURVEYS	TOTAL SURVEYS	# OF GRAPHS	\$ GRAPHS	TOTAL GRAPHS	TOTAL
Example, Team Member 3	123458	COMM	PESTTECH	\$ -	50	\$ 20.00	\$ -	\$ 15.00	\$ 575.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575.00
Example, Team Member 4	123459	HRLY	TERMTech	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Example, Team Member 5	123460	COMM	SALESP	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.00	\$ -	\$ -	20	\$ 2.50	\$ 50.00	\$ 150.00
Example, Team Member 6	234567	HRLY	BATTECH	\$ -	\$ -	\$ 20.00	\$ -	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Example, Team Member 1	123456	SLRY	GENMGR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Example, Team Member 2	123457	COMM	LAWNPEC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ 2.50	\$ -	\$ -
Heath, Gary	987654	COMM	ACCTMGR	\$ -	\$ -	\$ 12.00	\$ -	\$ 18.00	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ 2.50	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OTHER EARNS TAB