

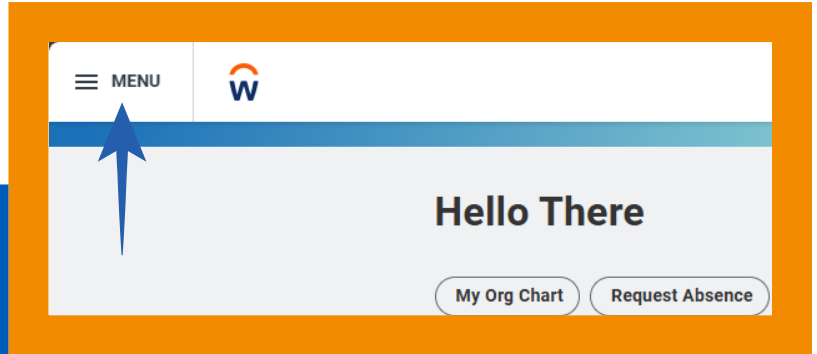
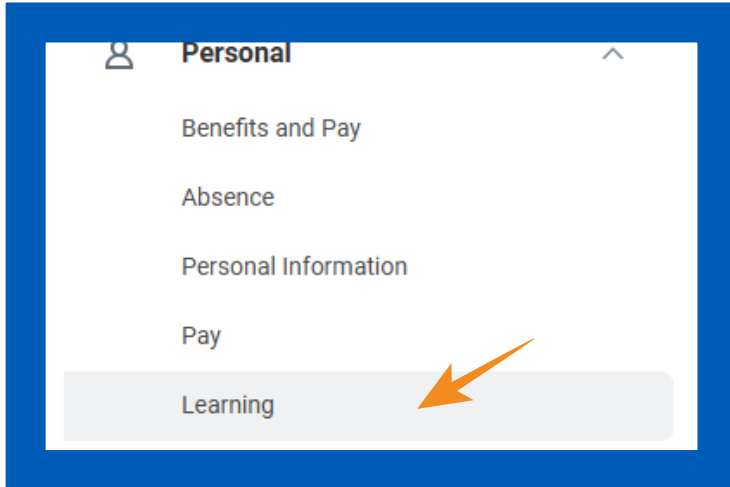


# Workday Learning Quick Start Guide

## Learning in Workday

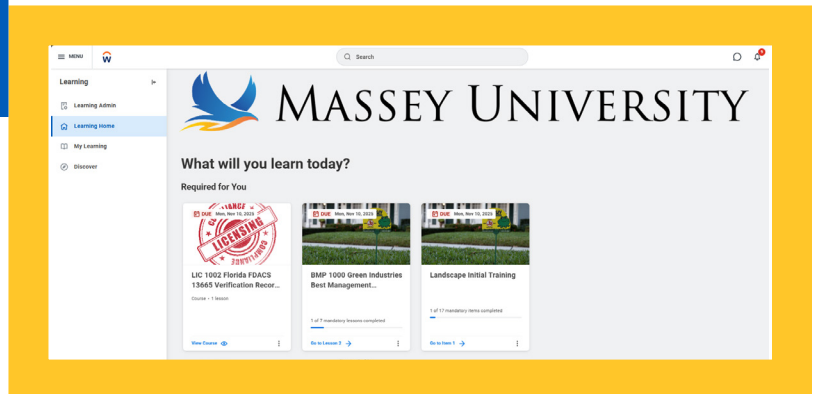
### Find Your Learning

- Click on the Global Navigation Menu
- Select Learning



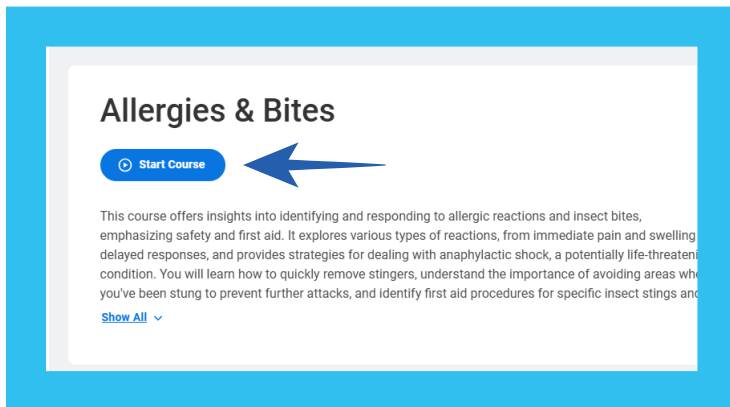
### Your Learning Dashboard

- Shows all required learning tasks
- Select a learning task



### Completing a Learning Task

- Open a learning task
- Choose Start Course
  - If the course asks you to select an enrollment, follow those directions



- If you leave the learning task, you will see **Resume Course**

- Complete the learning task
- Complete tasks will show complete
- Repeat until all learning tasks are complete



Completed learning tasks will be marked complete with checks and the date!

