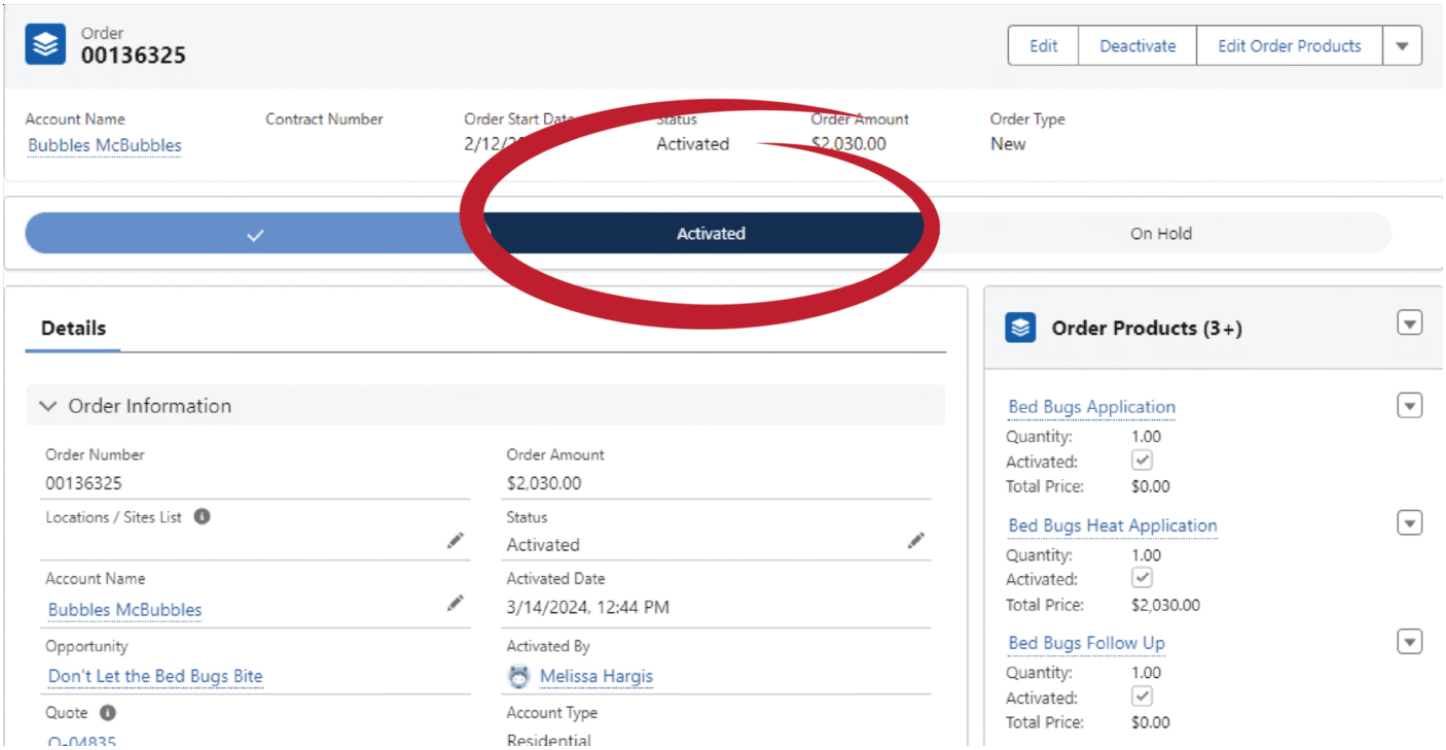
QRG ACT.1 – Activating Orders

Quick Reference Guides · https://milo.masseyservices.com/docs/qrg-act-1-activating-orders/

Activating Orders

1. In the Opportunity, open any Order.
2. In the Order Window, choose **Activate**.
3. In the confirmation message, choose **Activate**.
    - Be patient and wait for Salesforce to do its thing. There's ***a lot*** happening and it can take a few minutes for the status to change.
4. Once the screen changes to show the Status as Activated, you're done!



Embedded media: https://milo.masseyservices.com/wp-content/uploads/2025/10/QRG-ACT.1-Activating-Orders.pdf

QRG ACT.1 - Activating OrdersDownload