# Production Corrections on Month End Payroll

Payroll · https://milo.masseyservices.com/docs/production-corrections-on-month-end-payroll/

We offer customers discounted or free initial services through coupons and sales promotions. These services are entered into Service Pro at the discounted value or $0.01 if the initial is free.

To pay our technicians appropriately, a production correction will need to be done at Month End on the Payroll Worksheet, Production Correction Split tab.

| TEAM MEMBER | EMPLOYEE NUMBER | ACCOUNT NUMBER | CUSTOMER NAME | DATE COMPLETED | PRODUCTION TYPE | INCREASE PRODUCTION ENTER POSITIVE | DECREASE PRODUCTION ENTER NEGATIVE | COMMISSION % | COMMISSION $ | ACCT CODE | REASON |
|---|---|---|---|---|---|---|---|---|---|---|---|
| ENTER TEAM MEMBER | | | | | | | | | $ - | | |
| | | | | | | | | | $ - | | |
| | | | | | | | | | $ - | | |

Technicians will receive the appropriate compensation only when there is a valid coupon attached to the service agreement at the time of sale. If a customer is given a discounted initial, approved by the GM and RM with no coupon or sale, technician production will remain the value for which it was sold.

When Month End payroll is submitted, backup documentation will need to be sent with your payroll packet. The documentation that is required is a copy of the service agreement and the coupon that is being applied. If this documentation is not included, payroll will not increase the production pay for the technician.

Please reach out to your payroll administrator or Admin Trainer with any questions.

I. **SCOPE OF SERVICE:**
A. **SERVICES WILL BE PROVIDED FOR:** Roaches, Ants, Spiders, Scorpions, Silverfish, Rats, Mice, Interior Fleas and Ticks, (other) _____
B. **MASSEY AGREES:**
1. Initial Exclusionary Service:




pest infestation.
of pest access into your home.

ded Perimeter Service that will seek out and eliminate pest populations
on your property.
nt within the preventive zone.

te conditions, avenues and sources that will prevent pest entry and infestation.
*ly schedule additional service and guarantees to provide that service at your*

he effectiveness of our Pest Prevention Program and the integrity of our guarantee.
es of pest entry and infestation.
e the home.

d shall renew itself on a quarter-to-quarter basis thereafter, unless written
he Agreement.
the initial one year period, the CUSTOMER may cancel this Agreement by

nd year.

e reactions or sensitivities to dust, pollen, odors, chemicals, solvents, etc., or
~~pain, illness~~, you should consult your physician before any service is performed on your property.

**IV. SPECIAL TERMS AND CONDITIONS:** This Agreement is subject to the Special Terms and Conditions outlined on the reverse side hereof.

**CUSTOMER SERVICE & BILLING PREFERENCES:**
Communication Preference: ☐ Text ☐ Email ~~☐ Phone~~ Paperless Statements: ☐ Yes ☐ No -50 coupon on start
Preferred Service Report Receipt: ~~☐ Email~~ ☐ Left on Property
Permission to provide outside service when ~~not home (please initial)~~: ☐ Yes MW ☐ No _____
Notes: _____

**1st Year Guaranteed Rate:**

| | |
|---|---|
| Total Annual Amount | $ 375.00 |
| 5% Discount for Annual Payment in Advance | $ (-18.75) |
| Discounted Annual Amount | $ 356.25 |
| Initial Exclusionary Service Charge | $ 165-50=115 |
| Expanded Perimeter Service Charge | $ 65 X MW |
| Quarterly Service Charge X 3 | $ 195 |
| Amount Remitted with Agreement | $ 115.00 |

**Credit Card, ACH/Electronic Funds Transfer, and Autopay Authorization***
**(Details on back)**
adv#844
Account Type: ☐ Checking ☐ Savings ☐ Credit Card _____
Financial Institution/City/St: _____
~~Name on Card/Acct~~ MW
CC#: _____ Exp Date: _____