1008: Coronavirus Disease Policy

1000: Insurance & Claims · https://milo.masseyservices.com/docs/1008-coronavirus-disease-policy/

Section: Insurance & Claims
Subject: Coronavirus Disease Policy
Approved by: Tony Massey
Effective Date: 13 March 2020
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Policy Owner:

Policy

Massey Services' Benefits Department is the primary contact regarding the Coronavirus. They are monitoring information from the CDC and can address questions you might have relative to the Coronavirus in the workplace.

Coronavirus Policy

Massey Services is following all recommendations from the CDC regarding the Coronavirus and has provided CDC germ prevention posters which have been posted in all Massey Services locations.

We have instituted the following in accordance to CDC guidelines:

- Team members who have a fever or an acute respiratory illness should not report to work and should seek medical attention.
- Team Members with the coronavirus disease must immediately notify their manager, not report to work and follow CDC guidelines.
- Team members who have contact with someone diagnosed with coronavirus disease should not report to work until cleared per CDC.
- Team members who have a compromised immune system should follow CDC guidelines for protecting themselves from infection.
- Massey Services recommends eliminating business and personal non-essential travel.

- Team members who intend to travel outside of the United States must notify their manager at least 24 hours before they travel. Managers must contact the Risk Department regarding team members who plan to travel Internationally.

Managers must inform the Benefits department of team members who have contracted the virus or are awaiting screening results.

Downloads

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